



**St Nicholas CE (VA) Primary School**  
**Idmiston Road**  
**Porton**  
**Salisbury**  
**Wiltshire**  
**SP4 0LB**

**DCSF Number: 865 / 3355**

# **SCHOOL TRAVEL PLAN**



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# **1. FOREWORD**

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## **1.1 Background to School Travel Plans**

School travel plans were introduced in the Government's 1999 White Paper "A New Deal for Transport – Better for Everyone" as a means of tackling vehicular congestion as well as encouraging safer active travel. Funding for on-site measures was introduced in 2004 through the "Travelling to School Initiative" but was withdrawn in 2010.

School Travel Plans show how a school community intends to play its part in reducing unnecessary car travel for the school journey and promote more sustainable and healthy travel.

The School Travel Plan can set out measures:

- to reduce the number of car trips made to and from school, minimising congestion associated with "the school run".
- to promote the use of healthier and more environmentally friendly forms of transport following concerns over student health and lack of exercise.
- to improve safety during the journey to school and give children an opportunity to gain important road sense and independence.

## **1.2 Why we want a School Travel Plan**

The safety of the children, parents and staff of St Nicholas CE (VA) Primary School, when both accessing and evacuating the site, is of paramount importance. St Nicholas CE (VA) Primary School started as a small village school, serving the immediate local community. Over the years the number of children on roll has grown with an increasing catchment area, and an increased number of children from outside of the normal catchment area. Although small developments have been made to the school over time to accommodate a larger cohort, the surrounding roads and infrastructure have remained relatively unchanged.

This growth of the school has led to an increased number of vehicles requiring access to the site in the mornings and afternoons for dropping of and collecting children. In addition to this the local Porton Down DSTL campus/facility has grown, which has led to increased commuters using the school access road (Idmiston Road) as a 'rat run' to avoid congestion in the village and access the, time controlled, rear campus/facility access.

St Nicolas CE (VA) Primary School wants an effective travel plan in place, in order to help reduce congestion associated with 'the school run', to promote the use of healthier and more environmentally friendly forms of transport to and from the site, and most importantly to improve safety during the journey to and from school.

## 2. INTRODUCTION

### 2.1 School Background

St Nicholas CE (VA) Primary School is smaller than the average-sized primary school, although the number of pupils on roll has shown a steady increase in recent years. Most pupils come from the local village or the surrounding area. The school's catchment includes the following villages:-

- Allington, Near Salisbury
- Boscombe Village
- Idmiston Village
- Porton Village (Shared with Gomeldon CE Primary)

The following villages are also local to the school:-

- Gomeldon
- Old Sarum
- Pitton
- Newton Tony
- Winterbourne
- Ford

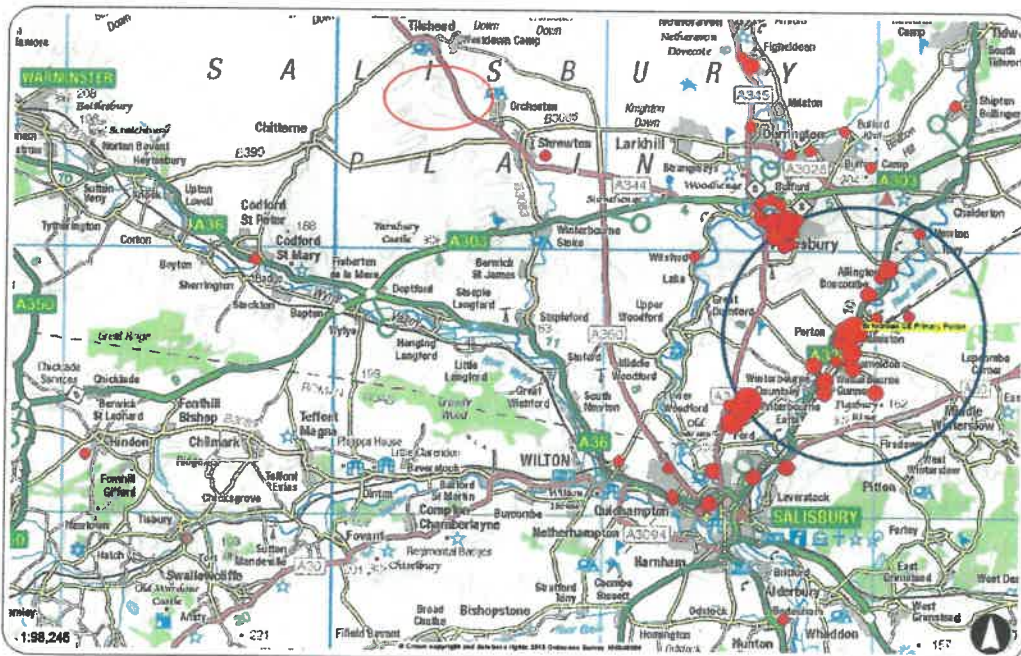
Out of catchment residence locations for current children on roll:-

- Amesbury
- Shipton Bellinger
- Durrington
- Salisbury City

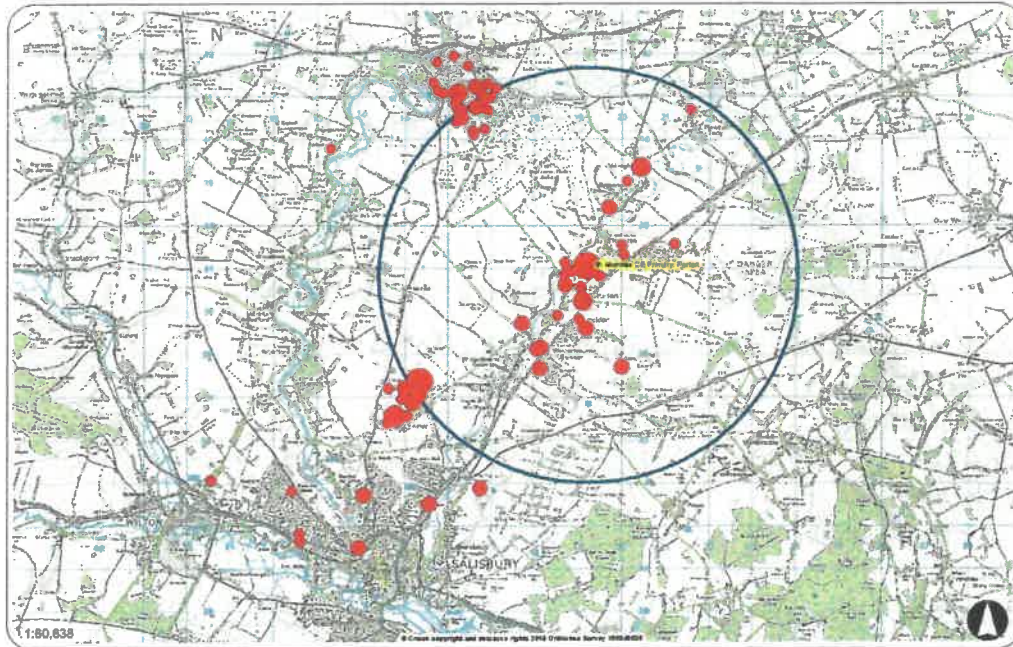
### Full Catchment

**Wiltshire Council**  
Where everybody enters

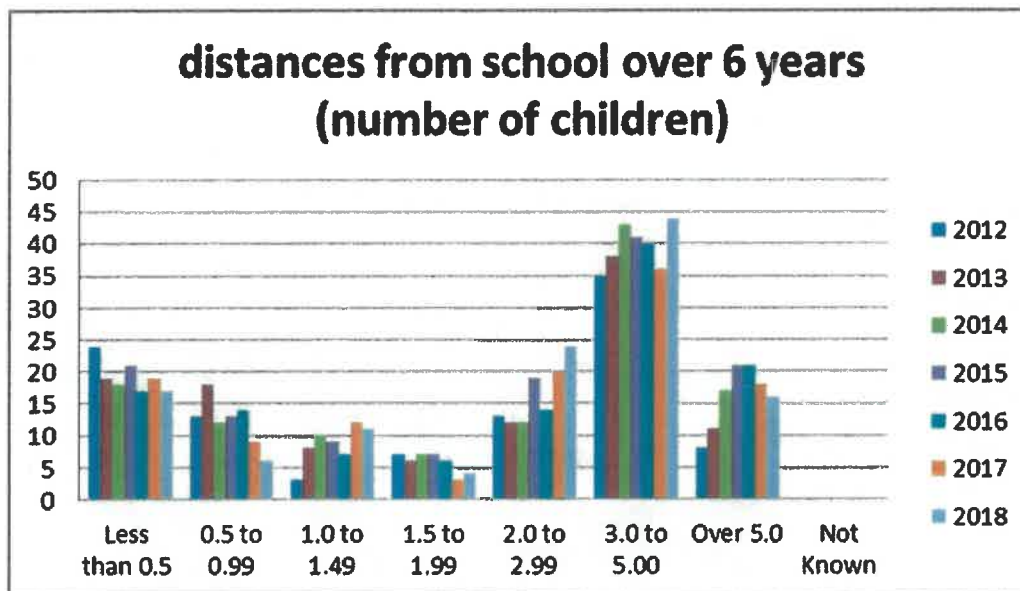
**St Nicholas Primary School, Porton**  
Pupil postcode plot (October 2017 school census data)



## Main Catchment



## Distances from school



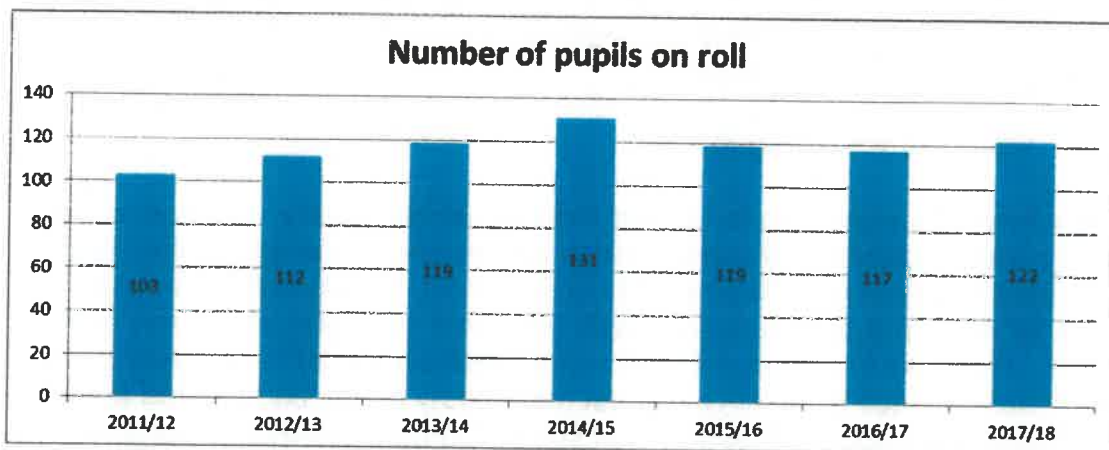
## Summary:-

The above data shows a declining number of children living within half a mile of the school (typically the limit of walking distance for primary aged children) and a steadily increasing number of children living between 1 and 5 miles from the school, a distance unlikely to be considered walkable for primary aged children.



## 2.2 Our School

St Nicholas CE (VA) Primary School has currently 129 children on roll, aged 5-11. The school has a set capacity of 136. Of the 129 children attending the school, only 9 make use of free school transport. A total of 11 children are entitled to free school transport.



None of the students on roll are SEN with a statement of need for transport.

There are 15 members of school staff, 3 breakfast and after school club staff, and one additional mid-day supervisory assistant.

Breakfast club starts at 07:45 and runs to 08:50. The school day starts at 08:50 and runs to 15:20. After school club starts at 15:20 and runs to 17:30.

There is no public transport to or from the site.



Red lines depict walking routes along pedestrian paths and pavements, blue lines depict the parking habits of school traffic.

### **2.3 School Travel Plan working group**

The St Nicholas 'School Travel Plan Working Group' comprises of the School Head teacher - Mrs S Smith, the School Secretary – Ms Lisa Glover and Parent / Supply Teacher – Mr A Waddington.

Mrs Smith and Ms Glover formed the School Travel Plan working group and enlisted the assistance of Mr Waddington as he has past experience of working on School Travel Plans.

### **2.4 What we are doing already**

The school has signed up for 'Brake' the road safety charity. Brake is a road safety charity working with communities and organisations across the UK to stop the tragedy of road deaths and injuries, make streets and communities safer for everyone, and support people bereaved and seriously injured on roads. This links to the school road safety week on the 19<sup>th</sup> – 25<sup>th</sup> November. Road Safety Week is the UK's biggest road safety event, coordinated annually by 'Brake' and involving thousands of schools, organisations and communities each year.

We have also subscribed to 'Bikeability', which is scheduled for June 2019. This is an annual training exercise and is delivered to our year 6 children through Wiltshire council. This covers level 1 and 2 bikeability training. The main focus of this course is safe bike maintenance and cycling safety awareness.

The school operates a drop off zone to facilitate a safer, quicker way to travel to school. This is not currently manned, due to concerns for the welfare of the volunteers when dealing with aggressive behaviour from passing motorists. Aggressive and unpleasant behaviour from passing motorists has been witnessed in the past, and the school is reluctant to place parents and members of the school community in a vulnerable position.

The school has an informal arrangement with the owner of the field to the south of the site, whereby the field can be used as overflow parking in the spring and summer term, (weather dependant), to reduce congestion during school events.

### **2.5 Associated projects**

The School is currently working towards bronze level accreditation as a 'Healthy School', with the 'Healthy Schools' scheme. We hope to achieve this by the end of January 2019.



## **2.6 Existing policies**

At St Nicholas, we adopt the Wilshire council behaviour policy for children using private and public school transport services. This is as detailed below:-

St Nicholas CofE Primary takes the safety of children using school transport very seriously and all children are required to adhere to the following code of behaviour whilst travelling:

- Remain seated throughout the journey
- Wear the seatbelt (if there is one fitted)
- Not to block the gangway or throw items around the vehicle
- No smoking, eating or drinking can be allowed on the journey
- The controls of the vehicle and the safety equipment on it (emergency doors/hammers etc) must never be interfered with
- Always leave the vehicle clean and tidy
- Treat the driver and other passengers with respect
- Bullying, vandalism or any other anti-social behaviour will not be tolerated, and any right to free transport from the council may be withdrawn.

If transport provision is withdrawn it would then become the parent/guardian's responsibility to get the child to school at their own expense.

The following notices are regularly sent out to parents:-

- To approach from Porton village, and to exit via the A338; however this is often not followed due to convenience.
- To use the drop off area when travelling in the one direction from Porton village; however this is often not followed due to convenience.
- To perform a quick drop off in the drop off area and not to park on the yellow zig-zag markings or in the school gates; however this is often not followed due to convenience.

## **2.7 Future developments**

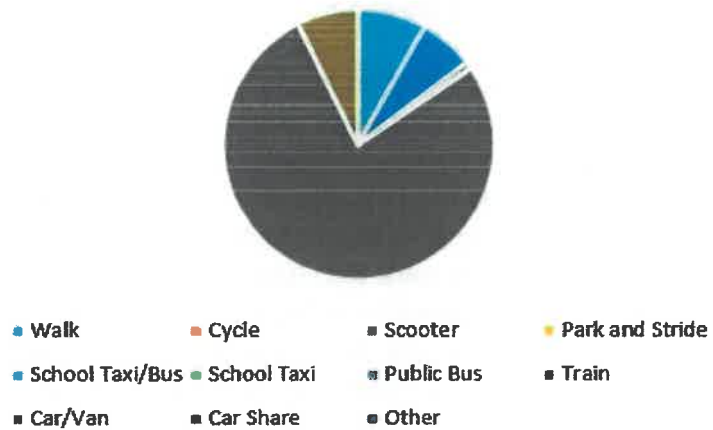
There are no planned future developments or physical changes to the site which could significantly affect journeys to and from the school. The only local developments which may accelerate the rate of the school growth are proposed housing developments within Porton and Allington and ongoing developments at Amesbury, Old Sarum and Longhedge.

### 3. SURVEY RESULTS

#### Children Survey Data Analysis

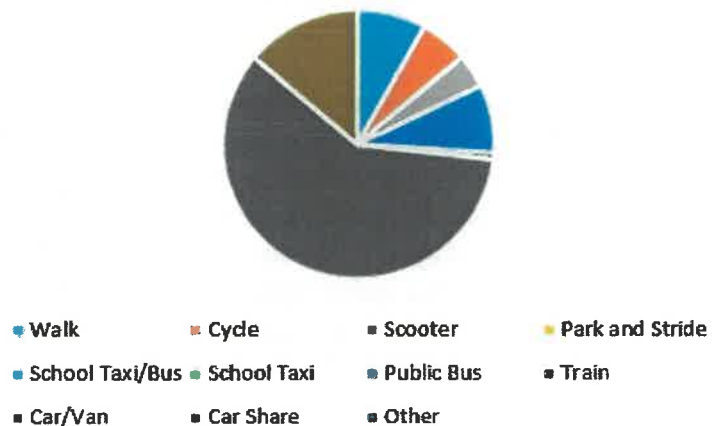
Current modes of transport to and from school:-

Modes of Transport	
Walk	10
Cycle	0
Scooter	0
Park and Stride	0
School Taxi/Bus	8
School Taxi	1
Public Bus	0
Train	0
Car/Van	95
Car Share	9
Other	0



Preferred modes of transport to and from school:-

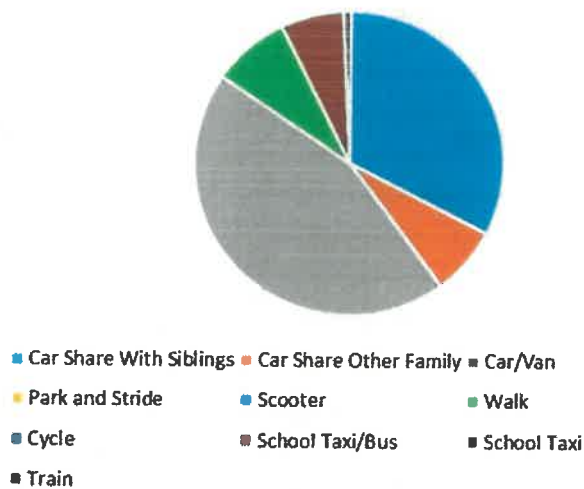
Modes of Transport	
Walk	10
Cycle	7
Scooter	5
Park and Stride	0
School Taxi/Bus	10
School Taxi	1
Public Bus	0
Train	0
Car/Van	73
Car Share	17
Other	0



## Parent Survey Data Analysis

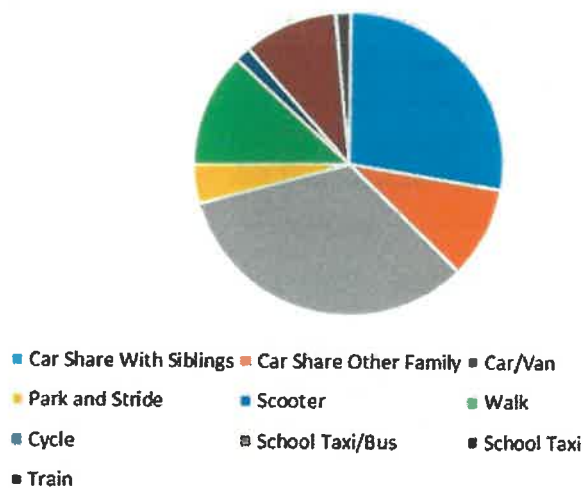
Current modes of transport to and from school:-

Mode of Travel	
Car Share With Siblings	40
Car Share Other Family	9
Car/Van	55
Park and Stride	0
Scooter	0
Walk	10
Cycle	0
School Taxi/Bus	8
School Taxi	1
Train	0



Preferred modes of transport to and from school:-

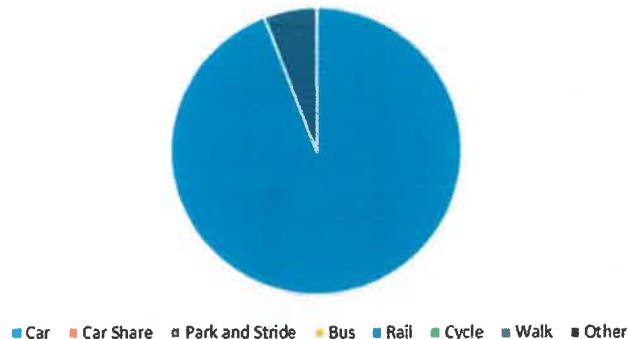
Preferred Mode of Travel	
Car Share With Siblings	34
Car Share Other Family	12
Car/Van	41
Park and Stride	5
Scooter	0
Walk	15
Cycle	2
School Taxi/Bus	12
School Taxi	2
Train	0



## Parent Survey Data Analysis

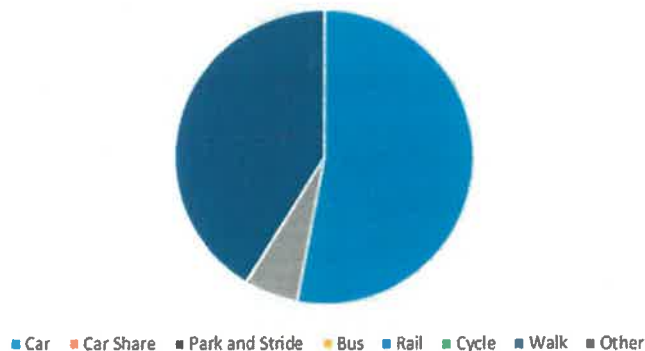
### Current modes of transport to and from school:-

Staff Mode of Travel	
Car	16
Car Share	0
Park and Stride	0
Bus	0
Rail	0
Cycle	0
Walk	1
Other	0



### Preferred modes of transport to and from school:-

Staff Preferred Mode of Travel	
Car	9
Car Share	0
Park and Stride	1
Bus	0
Rail	0
Cycle	0
Walk	7
Other	0



### Summary of data:-

The above data was collected via paper surveys, which were distributed to parents via book bags, and to children through their classroom teachers. Although there is no guarantee that the data collected is a 100% accurate reflection of how children, parents and staff travel or wish to travel to school, it does give us a good idea of the trends at the time of the survey.

The data shows that the overwhelming majority of children, parents and staff travel to school via car and would, for reasons of convenience, prefer to continue doing so; that said, there was a small shift in the preferred method of transport towards...

...in the case of children, using scooters, cycling, car sharing and taxis.

...in the case of parents, walking, 'Park and Stride', cycling, car sharing and taxis.

...and in the case of staff, walking, and 'Park and Stride'.

## 4. CURRENT PROBLEMS

Through consultation with key stakeholders, we have identified several current transport issues/problems.

Current travel and transport issues/problems	How & when was this identified?	Possible/suggested solutions
Congestion and traffic flow restriction from parked vehicles and large traffic volume.	Identified by staff and parents – regularly reported	Widen Idmiston Road to ease the flow of traffic. Encourage car share initiatives – e.g. HomeRun smartphone app.
Single narrow pavement is the only means of publicly available pedestrian access to the school gate.	Identified by staff and parents – regularly reported	Widen the pavement and place intermediate barriers to allow pavement access but prevent vehicles from mounting the curb.
Idmiston road provides a rat run for Porton Down traffic to cut out Porton Village and also to access the time controlled north site entrance.	Identified by staff and parents – regularly reported	Time controlled one way traffic system past the school or alternatively a no right turn system at the turning for the Porton Down access gate.
Vehicles mount the pavement to pass oncoming traffic and parked vehicles endangering the safety of pedestrians.	Identified by staff and parents – regularly reported	Intermediate barriers to allow pavement access but prevent vehicles from mounting the curb.
Drop off area at the gates of the school is limited.	Identified by staff and parents – regularly reported	Extend the drop off area at the school gates by re-designing the shape of the school entrance.
Vehicles travelling at excessive speed past the school gates.	Identified by staff and parents – regularly reported	Reduce speed limit past the school to 20mph at designated times. Signage, and or flashing lights. Install a pedestrian crossing. Link to recently established WCC policy – <a href="https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1091">https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1091</a>
No supervision of crossing area and drop off zone.	Identified by staff and parents	Appoint an official 'volunteer' crossing guard.

## 5. OBJECTIVES, TARGETS & ACTION PLAN

The following objectives, targets and actions have been set using the findings from the surveys and consultation that has been undertaken to date. Any SMART targets have taken into account the preference data established by the surveys.

**Objective 1:** Increase the uptake of free school transport for eligible families.

**Target:** 9% increase.

**Person responsible for monitoring the objective to make sure actions are carried out:**

L Glover

No.	Action	How will it be achieved?	Person responsible	Parties involved	Timescale / completion date	Funding	Evaluation / Review
1	Encourage all eligible families to take up the service.	Targetted letters. School Bulletin.	L. Glover	School Office	04/19	n/a	06/2019

**Objective 2:** Increase the amount of lift shares/walking/cycling

**Target:** 16% increase.

**Person responsible for monitoring the objective to make sure actions are carried out:**

L Glover

No.	Action	How will it be achieved?	Person responsible	Parties involved	Timescale / completion date	Funding	Evaluation / Review
1	Highlight lift shares	Newsletter	L Glover	School Office	04/19	n/a	06/19
2	Investigate car share app		L Glover	School Office	04/19	tbc	06/19
3	Sign up to Road Safety Awareness	National Organisation	Headteacher	School Office	01/19	n/a	02/19
4	Investigate park & walk from Village Hall	Approach Hall Committee	Headteacher L Glover	School Office	05/19	n/a	07/19
5	Purchase walking bus vests & walking ropes		L Glover	School office	05/19	tbc	07/19
6	Maintenance of verge & pavements	Contact Parish Council	Parish Council Parish Steward	School Office	05/19	n/a	07/19
7	Bollards to be installed on pavements	Application to Council	Highways Parish Council	School office	07/19	Tbc	07/19
8	Enroll in Bikeability scheme	Book local provider	L Glover	School Office	07/19	Tbc	07/19



**Other possible objectives:**

<b>No.</b>	<b>Action</b>	<b>How will it be achieved?</b>	<b>Person responsible</b>	<b>Parties involved</b>	<b>Timescale / completion date</b>	<b>Funding</b>	<b>Evaluation / Review</b>
1	Better warning signs	Application to council	Highways Parish Council	School office	09/19	Tbc	10/19
2	Reduction of speed limit to 20 mph	Application to council	Highways Parish Council	School Office	09/19	Tbc	10/19
3	Widen verge: enable cars to park further off the road	Request to council	Highways Parish Council	School office	09/19	Tbc	10/19
4	Investigate community links with Porton Down	?	Headteacher	School office	09/19	n/a	10/19

## **6. EVIDENCE OF CONSULTATION**

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Throughout the Travel Plan, a variety of people have been consulted to make sure that the views from all key parties have been elicited.

Staff, Parent and Class Questionnaires. Sample questionnaires included within the appendix.

We have a good level of communication with local residents. E-mails are include within the appendix.

Idmiston Parish Council correspondence, letter included within the appendix.

## **7. PROPOSALS FOR MONITORING AND REVIEW**

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The School travel plan will be reviewed in January 2019. This will include the distribution, completion, collection and collation of Student, parent and staff questionnaires. The review is the responsibility of the School Travel Plan working group. The school office will facilitate the completion of questionnaires, and members of the School Travel Plan working group will be responsible for updating the Travel Plan document.

## **8. OWNERSHIP AND SUSTAINABILITY**

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The school travel plan will be shared on the School Website and with the local parish council.

All initiatives must be cost effective for the school in order to maintain budgetary restrictions. Funding will be sought where available.

The School Travel Plan will be reviewed by the governing body before any major developments or decisions are made.

Targets from the school travel plan will be transferred across to form part of the School Improvement Plan.

## 9. SIGNATURES OF ENDORSEMENT

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This agreement will be signed by, or on behalf of, representatives from the teaching staff, pupils, parents, governors and the Local Authority.

The following signatures confirm that the school management have read the contents of this document and that the school commits itself to make every effort to resolve the problems identified within the Travel Plan and to implement the actions identified. The school further acknowledges that it will strive to achieve all targets highlighted in this document and commits to the regular review and monitoring of the plan.

---

Headteacher: J. L. Smith

Print name: ANDRA SMITH

Date: 26.1.19

Chair of Governors: Helen Cullen

Print name: HELEN CULLEN

Date: 15.2.19

Member of School Council: Jasmine Halliwell

Print name: JAMINE HALLIWELL

Date: 5.2.19

---

School Travel Plan Advisor: .....

Wiltshire Council:  
Ruth Durrant

Date: .....

## Appendices

**Lisa Glover**

---

**Subject:** FW: Parking....sorry!!

**From:** Carrie [redacted] [mailto:Carrie [redacted]@phe.gov.uk]  
**Sent:** 07 September 2018 11:19  
**To:** Lisa Glover <Office@stnicholas.wilts.sch.uk>  
**Subject:** Parking....sorry!!

Hi Lisa,

You must be bored of this and it's not even the end of the first week. Would it be possible to remind parents not to park on the yellow zigzags especially at school drop off time. There were two parked there this morning which made the drop off of the kids a little more awkward this morning.

Thanks,

Carrie

\*\*\*\*\*

The information contained in the EMail and any attachments is confidential and intended solely and for the attention and use of the named addressee(s). It may not be disclosed to any other person without the express authority of Public Health England, or the intended recipient, or both. If you are not the intended recipient, you must not disclose, copy, distribute or retain this message or any part of it. This footnote also confirms that this EMail has been swept for computer viruses by Symantec.Cloud, but please re-sweep any attachments before opening or saving. <http://www.gov.uk/PHE>

\*\*\*\*\*

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**From:** Lisa Glover <[Office@stnicholas.wilts.sch.uk](mailto:Office@stnicholas.wilts.sch.uk)>  
**Sent:** Thursday, July 12, 2018 11:27:40 AM  
**To:** Mel [REDACTED]  
**Subject:** RE: Parking

Thank you Mel, leave that with us.

Lisa

**From:** Mel [REDACTED] ([mailto:mel\[REDACTED\]17@hotmail.com](mailto:mel[REDACTED]17@hotmail.com))  
**Sent:** 12 July 2018 07:57  
**To:** Lisa Glover <[Office@stnicholas.wilts.sch.uk](mailto:Office@stnicholas.wilts.sch.uk)>  
**Subject:** Parking

Hi. Attached pictures taken Tuesday Eve at 4:30 when I was collecting [REDACTED]. Thanks Mel



**From:** Peter [redacted] [mailto:pete[redacted]1966@live.co.uk]  
**Sent:** 20 December 2017 15:30  
**To:** Lisa Glover <Office@stnicholas.wilts.sch.uk>  
**Subject:** RE: Parking Idmiston rd



Afternoon,  
The parking situation had been going really well today is hopefully an anomaly. This is also obstructing traffic.

Regards  
Pete [redacted]  
Tresillian

---

**From:** Lisa Glover <Office@stnicholas.wilts.sch.uk>  
**Sent:** Tuesday, September 5, 2017 9:48:55 AM  
**To:** Peter [redacted]  
**Subject:** RE: Parking Idmiston rd

Morning Peter

I'm so sorry that the very first morning has started on such a negative. Please be assured I will make it very clear that parents should not park in private spaces or block driveways.

I do hope this will put a stop to it early in the school year and will continue to remind parents to be thoughtful.

Apologies again for the inconvenience caused.

Best wishes

Lisa Glover  
School Secretary  
St Nicholas CE (VA) Primary School

Telephone: 01980 610401  
Email: [office@stnicholas.wilts.sch.uk](mailto:office@stnicholas.wilts.sch.uk)



From: Peter [REDACTED] ([mailto:peter\[REDACTED\]1966@live.co.uk](mailto:peter[REDACTED]1966@live.co.uk))  
Sent: 04 September 2017 15:48  
To: Lisa Glover <[Office@stnicholas.wilts.sch.uk](mailto:Office@stnicholas.wilts.sch.uk)>  
Subject: RE: Parking idmiston rd

Hi Lisa,

The new school term has not started well, a suv parked in front of the private no parking sign, I could not get the car off the road. Afraid his attitude did not sit well, he seems to think he pays road tax so can park where he likes, I responded badly. Left for work at 04:00 this morning so a bit frayed before getting here.

Sorry to start the vomplatint this early.

Regards

Pete [REDACTED]

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From: Lisa Glover <[Office@stnicholas.wilts.sch.uk](mailto:Office@stnicholas.wilts.sch.uk)>  
Sent: Monday, July 10, 2017 4:44:42 PM  
To: Peter [REDACTED]  
Subject: RE: Parking idmiston rd

I am so sorry Mr [REDACTED].

We can only apologise, as you may be aware most weeks in our newsletter we ask parents to park sensibly and with consideration, with that in mind I will of course try and ascertain who the car belongs to and address the problem.

Best wishes

Lisa Glover  
School Secretary  
St Nicholas CE (VA) Primary School

Telephone: 01980 610401  
Email: [office@stnicholas.wilts.sch.uk](mailto:office@stnicholas.wilts.sch.uk)

From: Peter [REDACTED] ([mailto:peter\[REDACTED\]1966@live.co.uk](mailto:peter[REDACTED]1966@live.co.uk))  
Sent: 10 July 2017 15:46  
To: Lisa Glover <[Office@stnicholas.wilts.sch.uk](mailto:Office@stnicholas.wilts.sch.uk)>  
Subject: Parking idmiston rd

Sorry to complain again but there is a car stopping me parking in my space.  
Attached is a photo of the vehicle

Regards  
Tresillian

-----Original Message-----

From: hayley . [mailto:hay[REDACTED]@hotmail.com]  
Sent: 21 September 2017 13:02  
To: Lisa Glover <Office@stnicholas.wilts.sch.uk>  
Subject: RE: school parking

Good afternoon

Thank you for your reply , I knew the problem was bad but that horrified me yesterday due to being home early. Of course when I attended the school cars were not in abundance and there was a school bus for the children that came from Idmiston and allington . Too many years ago that was. Is bringing a bus back an option ? Sorry I am not sure of the catchment area these days.

Kind regards  
Hayley

---

From: Lisa Glover [Office@stnicholas.wilts.sch.uk]  
Sent: 21 September 2017 10:30  
To: hayley .  
Cc: Sandy Smith  
Subject: RE: school parking

Good Morning

Thank you for your email I completely understand your worries and frustrations, please be assured we are trying to address these problems. I have also spoken to a parent who walks her child to school this morning about the matter and I will endeavour to look into a number of other options to try to resolve these problems.

Best wishes

Lisa Glover  
School Secretary  
St Nicholas CE (VA) Primary School  
Telephone: 01980 610401  
Email: office@stnicholas.wilts.sch.uk

-----Original Message-----

From: hayley . [mailto:hay[REDACTED]@hotmail.com]  
Sent: 20 September 2017 21:36  
To: Lisa Glover <Office@stnicholas.wilts.sch.uk>  
Subject: FW: school parking

Good evening

Please see the e-mail below of my concerns with school parking. This situation has now got to a very critical point concerning health and safety of children. Imagine to my horror upon arriving home early from work to see children having to walk in the middle of the road because of cars parked on grass verge past number 12 and parked opposite on the bank. Please I appeal to yourself at home time to witness this situation for yourself as well as the way vehicles dangerously turn in the road. Please please can this be addressed with swiftness before a serious accident happens.

Regards  
Hayley from number 11

---

From: hayley . [hay [REDACTED]@hotmail.com]  
Sent: 25 November 2014 11:15  
To: office@stnicholas.wilts.sch.uk  
Subject: school parking

I express my concerns on the parking from the school runs that have overspilled along the horefield estate , as a resident have become very concerned of the lack of safety and inconsideration from parents during these runs , a nice idea would be a walking school bus ? The hall at the top of the hill is always empty during this time could we encourage drop off points with a walking bus ? Many thanks for taking the time to read and look forward to some forward thinking on this matter



IDMISTON PARISH COUNCIL  
Memorial Hall  
Idmiston Road, Porton,  
Salisbury SP4 0LB  
Clerk: Kathy Cininas  
[parishclerk@idmistonpc.org](mailto:parishclerk@idmistonpc.org)  
Tel: 07763 411595

29 September 2017

Mrs Sandy Smith  
Headteacher  
St Nicholas' CE (VA) Primary School,  
Idmiston Road  
Porton  
Salisbury  
SP4 0LB

Dear Mrs Smith

RE: School Travel Plan

At the IPC meeting on 11 September several residents raised concerns again regarding parking at the school.

We understand that there were many issues when the school had a sports day at the end of term, including the buses and an ambulance unable to get through. I have been asked to write to you to request:

- A copy of your Travel Plan (to share with all parishioners on our website)
- A copy of your Green Transport Policy (also to share with all parishioners on our website)
- Details of any planned events such as the sports day, the licences needed and what your plans are to avoid transport problems in the parish.

Our next meeting is on Monday 9 October and we would appreciate a response by then, so that we can reassure parishioners.

Thank you for your help in this matter.

Regards

A handwritten signature in black ink that reads 'K T Cininas'.

Kathy Cininas  
Clerk to Idmiston Parish Council